

BCMS CHARTER ADDENDUM
2022-2023

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A MESSAGE FROM OUR HEAD OF SCHOOL

Welcome to BCMS Charter

My name is Stephanie Williams and I am honored and humbled to be the Principal at Belmont Charter Middle School. I am looking forward to making this a year of joy, high expectations, and learning for our young scholars. As a veteran educator in Philadelphia, I have spent the past 14 years working as both a teacher and a leader at the School District and in charter schools. These experiences have given me the opportunity to serve hundreds of children and families, many of which I am still close to. I am eager to bring an unparalleled level of service to Belmont as we enhance the #Greatness of our school and magnify the #Excellence in our children.

We are working to create a school where when the question is asked “How are the children?” we will be able to respond “All the children are well” - and that will take the village to make this vision a reality. I am asking you to partner with us, believe in us, and support us in doing what’s right for our babies.

Stephanie Williams
Head of School
Belmont Charter Middle School

SCHOOL CALENDAR



Belmont Charter Middle School

2022-2023 School Calendar

July 2022							August 2022							September 2022							
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	
	4	5	6	7	8	1	2	7	8	9	10	11	12	13	4	5	6	7	8	9	10
10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17	
17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24	
24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29	30		
31																					

October 2022							November 2022							December 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1	6	7	8	9	10	11	12	4	5	6	7	8	9	10
2	3	4	5	6	7	8	13	14	15	16	17	18	19	11	12	13	14	15	16	17
9	10	11	12	13	14	15	20	21	22	23	24	25	26	18	19	20	21	22	23	24
16	17	18	19	20	21	22	27	28	29	30				25	26	27	28	29	30	31
23	24	25	26	27	28	29														
30	31																			

January 2023							February 2023							March 2023						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28					26	27	28	29	30	31	
29	30	31																		

April 2023							May 2023							June 2023						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1	7	8	9	10	11	12	13	4	5	6	7	8	9	10
2	3	4	5	6	7	8	14	15	16	17	18	19	20	11	12	13	14	15	16	17
9	10	11	12	13	14	15	21	22	23	24	25	26	27	18	19	20	21	22	23	24
16	17	18	19	20	21	22	28	29	30	31				25	26	27	28	29	30	
23	24	25	26	27	28	29														
30																				

Day Counts	
Closures during school year	21
Professional Development	12
Early Dismissal for Students	21
Regular Instructional Days	161
Total Instructional Days	182

Q1	47
Q2	45
Q3	45
Q4	45

(Regular Instructional Days - Not Half)

July	0
August	0
Sept	18
Oct	18
Nov	16
Dec	15
Jan	18
Feb	16
Mar	21
April	11
May	21
June	7
Total	161

School Closed
 Professional Development for Staff (no school for students)
 Early Dismissal for Students
 PSSA

First and Last Day of School
 End of Quarter
 ✱ Report Card Conferences

Aug 18-19	New Staff Professional Development	Jan 16	Martin Luther King Jr. Day - No School
Aug 22-26	Professional Development for All Staff	Feb 2-3	Report Card Conferences
Aug 29	First Day of School for 1st-12th Grade Students	Feb 20	Presidents' Day - No School
Aug 31	First Day of School for Headstart, PreK, and K	March 6	Professional Development for All Staff
Sep 5	Labor Day - No School	April 3-April 7	Spring Break
Oct 10	Indigenous People's Day - No School	April 10	Professional Development for All Staff
Oct 11	Professional Development for All Staff	April 13-14	Report Card Conferences
Nov 9-10	Report Card Conferences	April 21	Eid al-Fitr - No School
Nov 11	Veteran's Day - No School	April 25-May 12	PSSA Testing Window
Nov 23-25	Fall Break - No School	May 29	Memorial Day - No School
Dec 5	Professional Development for All Staff	June 14	Last Day of School
Dec 26 - Jan 2	Winter Break - No School	June 15-16	Snow makeup days
Jan 3	Professional Development for All Staff	June 19	Juneteenth

BCMS CHARTER IMPORTANT CONTACTS

Head of School	Ms. Stephanie Williams	Stephanie.Williams@belmontcharternetwork.org	973.342.6958	Easiest to access me via email or text message
<i>Start with me for:</i>	<i>School-wide questions, comments, or concerns.</i>			
Director of Instruction	Subryna Graham	Subryna.Graham@belmontcharternetwork.org	445.242.0444	Text or Email. Call if urgent
<i>Start with me for:</i>	<i>Academic concerns</i>			
Director of Operations	Star Nixon	ronesha.nixon@belmontcharternetwork.org	215.823.8208	Email or call
<i>Start with me for:</i>	<i>Attendance, supplies, Covid-related issues, etc.</i>			
Front Desk	Aisha Royal	Aisha.royal@belmontcharternetwork.org	267-236-4995	Text or call
<i>Start with me for:</i>	<i>All matters related to lateness, absences, getting in touch with teachers, student schedules, etc.</i>			
Director of Culture	Chris Mitchell	Christopher.mitchell@belmontcharternetwork.org	215.626.2273	Email, text, or call
<i>Start with me for:</i>	<i>School culture, student behaviors, events, etc.</i>			
Family Support Services	Tamika dover	Tamika.Dover@belmontcharternetwork.org	215.823.8208	Email or call
<i>Start with me for:</i>	<i>Social work services, guidance counselor services, etc.</i>			
Nurse	Carhonda Abney	carhonda.abney@belmontcharternetwork.org	215.863.8207 ext. 40081,	Email, text, cell
<i>Start with me for:</i>	<i>Health concerns, Immunization, Medicine, and other medical questions,</i>			
Special Education Manager	Elyse Conigliaro	Elyse.conigliaro@belmontcharternetwork.org	609.605.2529	Text message or phone call
<i>Start with me for:</i>	<i>Parent requested evaluations, Specially Designed Instruction, Academic Concerns</i>			

SCHOOL UNIFORM EXPECTATIONS

We believe uniforms help build community pride and support equity amongst all students. School uniforms must be worn at all times. Uniforms can also be purchased during school-day hours at BCMS front lobby. It is recommended that you always call in advance to confirm availability of sizes.

Our required school uniform is as follows:	
Uniform Shirt	Red uniform polo shirt w/school logo <i>\$8 at Front Desk</i>
Uniform Pant	Any color pants *No rips/holes, no tights/leggings
Uniform Shorts	Knee Length *No biker shorts
Uniform Belt & Shoe	All colors allowed. <i>*Belts must be worn</i> Closed toe shoes
Gym/Dance Shirt	T-shirt/Longsleeve w/school logo <i>\$5 at Front Desk</i>
Gym/Dance Pants	Sweatpants/warm-up pants or shorts
Outerwear	Crewneck/Hoodie/3/4 Zip sweatshirt w/school logo <i>*Hoods are not to be worn at any time</i> <i>\$12 at Front Desk *Hoodie sweatshirts will no longer be available for sale</i>
Other	Solid Zip up sweatshirts <i>*Hoods are not to be worn at any time</i>

SCHOOL DAY ARRIVAL & DISMISSAL

Being at school and on time every day is essential to your student's success at school. Students should not arrive at the school building prior to the "Doors Open" time indicated. Students arriving prior to this time will be unsupervised, and BCN will not be responsible for the student at this time.

Description	Time	Location & Details
Arrival prior to doors opening	Before 7:55am	Students arriving prior to this time will be unsupervised and BCN will not be responsible for the student at this time.
Doors are open for on-time arrival	7:55 am - 8:15 am	Students should use the main entrance on 41st street for morning entry.
Breakfast is served from	8:00 am - 8:13 am	All students who report to school by 8:05 am will have access to a free breakfast.
Students are marked late as of	After 8:15 am	Students who are arriving late will go to the BCMS entrance on 41st street
Students are dismissed at	2:40pm	Students will exit on the 41st street door.

Enrichment/Clubs dismissal	Times may vary	Students will exit on the 41st street door.
Late pickup details	2:50 and after	Late pick-up for any students will be at the BCMS lobby on 41st street

TRANSPORTATION

The School District of Philadelphia is responsible for the transportation of students to and from school. According to the District’s policy, students who reside more than 1.5 miles from their respective school buildings will receive a yellow bus or SEPTA transportation. Students who qualify for SEPTA transportation will receive SEPTA transpasses. For additional information regarding transportation, contact the main office.

- All BCMS students can get dropped off directly at the front entrance doors on 41st street
- Any questions about transpasses or transportation in general can be directed to Ms. Aisha at the front desk.
- If a student loses their transpass, they can see Ms. Aisha at the front desk.

AFTERSCHOOL PROGRAMMING, ENRICHMENT, CLUBS & SPORTS

Out-of-School Time (OST) Enrollment

Afterschool

- OST slots are based upon the slot allotment given each year.
- Elementary slots are filled according to the following:
 - First slots are given to daycare students.
 - Remaining slots are given to elementary siblings who have middle school siblings enrolled in the program.
 - Additional remaining slots are given to parents who have the highest need. Need is determined by employment and work hours.
- Middle school slots are filled by the OST Director
- All parents are required to complete an after school enrollment interview in August.

Daycare

The CEAWP daycare program at both schools accepts students enrolled in either school throughout the year when an age appropriate slot is available. The daycare program is NOT FREE; all students must be paid for by their family or through a CCIS subsidy.

To enroll in daycare, parents/guardians must complete the following steps:

- Verbally communicate with Early Childhood OST Coordinator (BACS) or OST Leadership (BCS) to express interest in the program and to discuss whether or not the program meets your childcare needs.
- Arrange payment using one of the following options:
 - Go to CCIS to apply for or transfer a subsidy to the appropriate school.
 - Subsidies for students in Pre-K or Kindergarten will go to BACS (Provider ID: 6113331486-1)
 - Subsidies for students in 1st – 7th grade will go to BCS (Provider ID: 6113331486-2)
 - Sign Private Pay Agreement Form

- Verbally communicate with Early Childhood OST Coordinator (BACS) or OST Leadership (BCS) to confirm CCIS or private pay schedule. Children will not be allowed to start daycare without payment confirmation. If you do not have CCIS, your child will not be allowed to stay without full advance payment.
- Complete daycare enrollment packet after confirming payment arrangements.

For additional CCIS information, please visit: <http://www.philadelphiachildcare.org/>

OST ATHLETIC POLICY

Belmont Charter School Daycare and OST programming are committed to providing a high quality athletic program for our students. The program allows for students to participate in a wide range of individual and team sporting activities at various levels. The athletic program's focus is fair play, participation, sportsmanship, skill-development, and fun. Sports promote the mission and values of Belmont Charter Network.

Attendance and Tardiness

- When a student is ABSENT from school (excused or unexcused), they will not be allowed to attend a PRACTICE OR GAME scheduled for that day.
 - If the game occurs on a Saturday, Friday's attendance will take effect.
- When a student is LATE to school (excused or unexcused), they will receive an "IN-PRACTICE" consequence determined by the coach.
- When a student arrives to school UNEXCUSED AFTER 10:00 AM, they will not PRACTICE or play in a GAME scheduled for that day
 - They may stay or travel with the rest of the team, but they will sit out for the event.
- Please note that consequences will be determined on a case by case basis and all situations will be reviewed by the OST Coordinators or Director.

BSS





- Students who spend the day in BSO will not practice with the team.
- If a student is suspended from school, they will NOT PRACTICE and will be SUSPENDED for the following game or match.
- Additional consequence(s) may be warranted depending on the severity of the repetitive behavior of the student athlete.

Grades

- Students must maintain a "C" average in each class.
- If a student has a "D" or "F" in one or more classes, they will have the opportunity to improve their grades while being permitted to practice, but they will not be able to participate in games.
- If the student has increased their grade(s) to a "C" or higher, they will be permitted to participate in games.
- Students who do not increase their grade(s) to at least a "C" will be considered on a case by case basis.

Wording about games above also refers to meets and matches.

SCHOOL APPS for COMMUNICATION & COLLABORATION

Name	Where can I find it?	What it is used for?	Who do I contact for support?
<p>Parent Square App & Website</p> 	<p>Download free app OR go to parentsquare.com/signin</p>	<p>MAIN SOURCE of all school communication. School closings and emergencies are communicated through ParentSquare. Direct message all staff & teachers here.</p>	<p>Main office can help with general questions and can resend invites. For password reset, you must use the password reset link directly on Parentsquare.</p>
<p>PowerSchool Website</p> 	<p>Go to cea.powerschool.com/admin</p>	<p>View your student's grades, daily attendance, assignments and due dates</p>	<p>Email chromebooksupport@belmontcharternetwork.org or call Tech support hotline at 215 330 4810</p>
<p>Google Classroom App & Website</p>  <p>Google Classroom</p>	<p>Contact Teacher in order to be invited</p>	<p>View assignments your student is working Google Classroom</p>	<p>Contact your student's teachers to be invited to their Google Classroom</p>
<p>Kickboard App & Website</p> 	<p>Download free app OR go to www.kickboardforschools.com</p>	<p>View specific behavior recognitions & infractions and see who issued them</p>	<p>Homeroom teachers Director of Culture</p>