

**BELMONT ACADEMY CHARTER
SCHOOL ADDENDUM
2022-2023**

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A MESSAGE FROM OUR HEAD OF SCHOOL

Welcome to Belmont Academy Charter School!

We are so excited you will be a part of the Belmont Academy (BACS) community with us this year! We look forward to working together with you to support the academic, social and emotional growth of your child. We believe in creating an environment where students find joy in learning and families are our partners. Enclosed you will find our school calendar and contacts, along with important policies and procedures at Belmont Academy. Please reach out if you need anything, we are here to help!

Sincerely,

Kristen Newmuis

Head of School

Belmont Academy Charter School

SCHOOL CALENDAR



Belmont Academy Charter School

2022-2023 School Calendar

July 2022							August 2022							September 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
					1	2	7	8	9	10	11	12	13	4	5	6	7	8	9	10
3	4	5	6	7	8	9	14	15	16	17	18	19	20	11	12	13	14	15	16	17
10	11	12	13	14	15	16	21	22	23	24	25	26	27	18	19	20	21	22	23	24
17	18	19	20	21	22	23	28	29	30	31				25	26	27	28	29	30	
24	25	26	27	28	29	30														
31																				

October 2022							November 2022							December 2022						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1			1	2	3	4	5					1	2	3
2	3	4	5	6	7	8	6	7	8	9*	10*	11	12	4	5	6	7	8	9	10
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31
30	31																			

January 2023							February 2023							March 2023						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7	5	6	7	8	9	10	11	5	6	7	8	9	10	11
8	9	10	11	12	13	14	12	13	14	15	16	17	18	12	13	14	15	16	17	18
15	16	17	18	19	20	21	19	20	21	22	23	24	25	19	20	21	22	23	24	25
22	23	24	25	26	27	28	26	27	28					26	27	28	29	30	31	
29	30	31																		

April 2023							May 2023							June 2023						
Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa	Su	M	Tu	W	Th	F	Sa
						1		1	2	3	4	5	6	4	5	6	7	8	9	10
2	3	4	5	6	7	8	7	8	9	10	11	12	13	11	12	13	14	15	16	17
9	10	11	12	13*	14*	15	14	15	16	17	18	19	20	18	19	20	21	22	23	24
16	17	18	19	20	21	22	21	22	23	24	25	26	27	25	26	27	28	29	30	
23	24	25	26	27	28	29	28	29	30	31										
30																				

Day Counts

Closures during school year	21
Professional Development	12
Early Dismissal for Students	18
Regular Instructional Days	158
Total Instructional Days	176

Q1	47
Q2	45
Q3	45
Q4	45

(Regular Instructional Days - Not Half)

July	0
August	1
Sept	20
Oct	16
Nov	16
Dec	15
Jan	18
Feb	16
Mar	19
April	11
May	19
June	7
Total	158

School Closed
 First and Last Day of School
 Professional Development for Staff (no school for students)
 End of Quarter
 Early Dismissal for Students
 PreK Home Visits (school closed for PreK only)
* Report Card Conferences

- Aug 18-19 New Staff Professional Development
- Aug 22-26 Professional Development for All Staff
- Aug 29-30 PreK and K Orientation Appointments
- Aug 31 First Day of School for PreK and K
- Sep 5 Labor Day - No School
- Oct 10 Indigenous People's Day - No School
- Oct 11 Professional Development for All Staff
- Oct 27-28 PreK Home Visits (school closed for PreK only)
- Nov 9-10 Kindergarten Report Card Conferences
- Nov 11 Veteran's Day - No School
- Nov 23-25 Fall Break - No School
- Dec 5 Professional Development for All Staff
- Dec 26 - Jan 2 Winter Break - No School

- Jan 16 Martin Luther King Jr. Day - No School
- Feb 2-3 Kindergarten Report Card Conferences
- Feb 20 Presidents' Day - No School
- March 2-3 PreK Report Card Conference
- March 6 Professional Development for All Staff
- April 3-April 7 Spring Break
- April 10 Professional Development for All Staff
- April 13-14 Kindergarten Report Card Conferences
- April 21 Eid al-Fitr - No School
- May 18-19 PreK Home Visits
- May 29 Memorial Day - No School
- June 14 Last Day of School
- June 15-16 Snow makeup days

BELMONT ACADEMY CHARTER SCHOOL IMPORTANT CONTACTS

School Position	Staff Member	Contact
Head of School	Kristen Newmuis	kristen.newmuis@belmontcharternetwork.org
<i>Start with me for:</i>	<i>general school operations, school policies and procedures, student behavior concerns</i>	
Assistant Head of School	Jen VanZandt	jen.vanzandt@belmontcharternetwork.org
<i>Start with me for:</i>	<i>academics</i>	
Front Desk	Celeste Phillips Kimberly Kelley	(215)-386-6768 bacs@belmontcharternetwork.org
<i>Start with me for:</i>	<i>general questions/inquiries, chromebook support, enrollment, student health needs</i>	
Family Support Services	Molly DiStefano	molly.distefano@belmontcharternetwork.org
<i>Start with me for:</i>	<i>connection to community resources, behavioral/mental health, early intervention and student developmental concerns (PreK), family support</i>	
Special Education Manager (Kindergarten only)	Christine Quinn	christine.quinn@belmontcharternetwork.org
<i>Start with me for:</i>	<i>special education needs, IEP requests/questions for kindergarten students</i>	
Out of School Time	Brittany Calhoun	brittany.calhoun@belmontcharternetwork.org
<i>Start with me for:</i>	<i>before and after school care</i>	

SCHOOL UNIFORM EXPECTATIONS

We believe uniforms help build community pride and support equity amongst all students. School uniforms must be worn at all times.

- Permitted tops:
 - Belmont t-shirt and/or sweatshirt
 - Solid navy blue shirt (short or long sleeve, t-shirt or polos accepted)
 - Solid navy blue dress
- Permitted bottoms:
 - Any color pants, shorts or skirts
- Other Uniform Expectations:
 - Long sleeve shirts of any color may be worn underneath the uniform shirt in cold weather.
 - Sweaters, cardigans or zip-ups can be worn over uniform shirts in cold weather
 - No logos or writing allowed on tops
 - No tutus
 - No flip-flops or open toed shoes. All shoes must have a back. Sneakers are permitted.
 - Pants must fit appropriately and be worn at or above the waistline and not have rips or holes.
 - Shorts and skirts must be no more than 3 inches above the knee.
 - Head coverings worn for religious reasons are permitted inside the building. (any other type of headgear i.e., hats, sweatbands, hoods, visors, skull caps, bandanas, etc.) is not permissible)
 - Excessive jewelry and/or makeup are not permitted.
 - Parents/guardians will be informed by the school when there are uniform exceptions

SCHOOL DAY ARRIVAL & DISMISSAL

Being at school and on time every day is essential to your child's success at Belmont. Daily attendance is a requirement of our Head Start program.

Parents will not be allowed to enter the building at arrival and dismissal. Parents will wait outside at their child's classroom's designated arrival/dismissal location.

Arrival

Student arrival is 8:00am daily. Students will be marked late at 8:15am. A parent/guardian must wait with the child at arrival. All students will receive breakfast after arrival each day.

Dismissal

Students are dismissed at 2:40pm daily. Students will only be released to individuals listed on their emergency contact form with a photo ID. All persons picking up should be prepared to show photo identification, including the child's parent/guardian. PreK students must be picked up by an adult (18 years or older). The office will not call students down for dismissal. All students must be signed-out by their child's teacher. Students picked up after 2:50 are considered a late pick-up.

Please note while at Belmont Academy, children must be supervised by a family member prior to arrival each day, and immediately after signing the child out. Per Head Start regulations, PreK children must be supervised by an adult at all times while at Belmont Academy.

FOOD POLICY

All students are automatically enrolled in our meal program and will receive free breakfast, lunch and snack daily. Students may not bring in their own food to school, unless they opt out of our meal program. In order to opt out of our meal program, families must meet with BACS staff to review the food policy and sign a waiver. If you choose to waive student participation in the program, students must bring breakfast, lunch and snack daily. Fast food and delivery (by family or local business) are not permitted. A new waiver is required each academic year.

OUT OF SCHOOL TIME





Belmont Academy offers daycare services for before and after school care, to wrap-around the school day.

Before School	7:00 am- 7:50am	Daily
After School	2:40pm-6:00pm	Daily

How to enroll for Before and After School:

Spots are filled on a first come, first serve basis. Each grade has a limited number of spots to ensure the proper DHS ratios. There will be a waiting list for grades that are full and when spots become available the OST coordinator will reach out to families. Families cannot enroll in OST programming with a previous balance.

SCHOOL APPS for COMMUNICATION & COLLABORATION

Name	Where can I find it?	What it is used for?	Who do I contact for support?
 Parent Square App & Website	Download free app OR go to parentsquare.com/signin	MAIN SOURCE of all school communication. School closings and emergencies are communicated through ParetnSquare. Direct message all staff & teachers here.	Main office can help with general questions and can resend invites. For password reset, you must use the password reset link directly on Parentsquare.
 Clever	On Student Chromebooks	Access Seesaw and Learning Apps	Main office and/or your child's teacher(s)
 Seesaw	On Student Chromebooks (access through Clever)	View Homework Assignments for the week.	Your child's teacher(s)
 Instagram	Download free app	Follow your child's classroom page to check out what is happening in the classroom Follow @belmontacademycharterschool for updates, news and announcements!	Your child's teacher(s)