



## Attendance, Truancy, Intervention, and Prevention

For more information contact Belmont Charter Network Attendance Team;

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### (Lower Schools

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## PENNSYLVANIA COMPULSORY EDUCATION LAW

Effective with the 2020-2021 school year, all children from the age of six (6) through the age of eighteen (18) must comply with compulsory school attendance requirements. A child who has reached the age of 6 on or before September 1 must enroll and attend a school or begin a homeschool program that year.

**Tardy Definition-** Tardiness is defined as arriving late to a student's homeroom or class. A student that comes to school one minute after the official start of the school day, but less than two (2) hours after school starts will be considered late or tardy.

**Truancy Definition:** Truancy is defined as having incurred three (3) or more school days of unexcused absences during the current school year.

**Chronic Absenteeism-** is when a student misses 10% or more school days during the current school year which calculates up to 18 days. Chronic absenteeism includes excused/unexcused/suspensions.

### To MAXIMIZE SUCCESS in school

- Monitor their children's attendance and academic progress
- Encourage your child(ren) with a positive attitude about school
- Creating morning and night routines
- Updating the school with your contact information
- Making the school aware of any challenges to attendance
- Inform the school if your child has a condition that impacts attendance

*Every Day Counts!*



### Attendance Supportive Services

- Provide Education on Attendance Expectations and Goals
- Family Engagement Programming and Information Sessions
- Back-To-School and Ongoing Prevention Events
- Classroom lessons Regarding the importance of attendance
- Early Tardy and Truant Student groups
- Provide quality resources to reduce barriers
- Referrals for community services
- Consultation and collaboration; teachers/families, support teams, outside agencies

### Attendance Information, and Excuse Notes

If families can anticipate student absences, it is important to communicate with the school office as soon as possible. BCN Attendance Policy and procedures manual and all related documents can be found on BCN website under attendance.

Send absence excuse notes to [batip@belmontcharternetwork.org](mailto:batip@belmontcharternetwork.org)

### EXCUSE NOTES/LETTERS- Excuse notes/letters must include

- Student(s) full legal name (i.e., no nicknames, documented name(s) on school records.)
- Student's Grade
- School campus
- Date of letter/note
- Date of absence
- Reason for absences
- Name of the person who can verify the reason for absences if applicable
- Parent/Guardian's signature
- Parent/Guardian contact information
- If applicable an excuse note with the name of person and agency who can verify the reason for absence - Dr., Therapist, etc.

