

Dear Parents and Guardians,

The purpose of this communication is to provide our community with updates regarding our response to the coronavirus (COVID-19). We have not received any notification that there has been exposure to confirmed cases within our school community. Currently, there is no plan to close the Philadelphia School District or any of our school buildings.

We have been working closely with the Philadelphia School District and are monitoring the guidance of the Philadelphia Health Department and the Philadelphia Office of Emergency Management. Across all of these sources the message is consistent: we all must continue to be extra-diligent in our hygiene habits and aware of and responsive to signs and symptoms of illness. Schools were advised to conduct business as usual, albeit with high attentiveness to hygiene and proper cleaning.

We have spent the past few days making preparations for the possibility of a long-term school closure. In collaboration with teachers, we have been utilizing this time to plan for a remote learning experience for our students.

(INSERT School Academic Plan info)

In the meantime, Schools are being advised to conduct business as usual, albeit with high attentiveness to hygiene and proper cleaning. Our custodial staff continues to be vigilant in the cleaning of high touchpoint surfaces in schools, and we have increased custodial staff hours.

To prevent the spread of the coronavirus and influenza the PA Department of Health continues to encourage students and staff to practice everyday preventive actions.

- Stay home when sick.
 - [Is Your Child Too Sick for School?](#) How do you know when to keep your child home from school?
- Cover your coughs and sneezes with a tissue.
- If you don't have a tissue, cough or sneeze into your upper sleeve, not your hands.
- Wash hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing



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If you or a member of your family is tested for COVID-19, we request that you inform your child's school, who will coordinate with our nursing team. We will make every effort to support our students and families through this situation.

The following are the symptoms that parents should be looking for:

- Fever
- Cough
- Shortness of breath

We anticipate this situation will change rather quickly and we will continue to communicate with our families. The health and safety of your children is our top priority.

Thank you,

Jennifer Faustman
CEO